

Registration No. : 17/2003

CERTIFICATE OF REGISTRATION OF SOCIETIES



ACT XXI OF 1860

I hereby certify that LAKSHAY EDUCATION
SOCIETY

has this day been registered under the provisions of the
societies Registration Act, XXI of 1860 & H.P. Amendment
Act, 1973.

Given under my hand at SHIMLA this 13th
Day of March Two thousand and Three.



David Negi
Registrar Cooperative Societies
Himachal Pradesh

LAKSHAY EDUCATION SOCIETY

(A SOCIETY REGISTERED IN ARKI 2003 UNDER THE SOCIETY REGISTRATION ACT XXI OF 1860)

MEMORANDUM OF ASSOCIATION

- I. Name of the Society : Lakshay Education Society
- II. Registered Office : Village & P.O., Arki, Distt. Solan (H.P.)
- III. Jurisdiction : State of Himachal Pradesh and all Over India

| S. N. | Name | Age | Address | Occupation | Office held in the Association |
|-------|------------------------|---------|---|--------------------|--------------------------------|
| 1 | Dr. P.L. Gupta | 53 Yrs. | ICDEOL, HPU Shimla | Teaching | President |
| 2 | Sh. Ajay Gupta | 39 Yrs. | Gupta Watch Co., Arki | Business | Vice-President |
| 3 | Sh. Akash Gupta | 23 Yrs. | V& P.O. Arki | Software Developer | Secretary |
| 4 | Smt. Anita | 32 Yrs. | V.&P.O., Arki | Social Worker | Joint Secretary |
| 5 | Sh. Lalit Kaushal | 24 Yrs. | Sharda Shawls, Lower Bazar, Shimla | Marketing Manager | Organizing Secretary |
| 6 | Sh. Kuldeep Thakur | 23 Yrs. | Village Kuhari, P.O. Kandaghat Distt. Solan | Agriculture | Treasurer |
| 7 | Sh. Kulbhushan | 37 Yrs. | V. Taal P.O., Kunihar | Teacher | Member |
| 8 | Sh. Tulsi Dass | 75 Yrs. | V.&P.O., Arki | Business | Member |
| 9 | Sh. Wali Mohammad | 60 Yrs. | V.&P.O. Arki | Social Worker | Member |
| 10 | Dr. (Mrs.) Kusum Gupta | 44 Yrs. | DIET, Shamlaghat, Distt. Shimla | Teaching | Member |
| 11 | Sh. D.K. Gupta | 52 Yrs. | V.&P.O., Arki | Business | Member |
| 12 | Sh. Sushil Mahajan | 41 Yrs. | V.&P.O. Banjar | Contractor | Member |

28/10/20




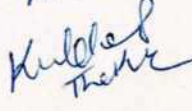

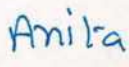
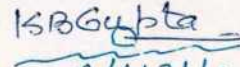
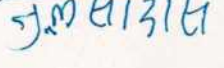

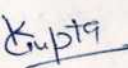

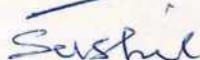
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LAKSHAY EDUCATION SOCIETY

(A SOCIETY REGISTERED IN ARKI 2003 UNDER THE SOCIETY REGISTRATION ACT XXI OF 1860)

We the following persons whose name and addresses are given below intent to formulate an association named "LAKSHAY EDUCATION SOCIETY" in pursuance of this memorandum of association and request the Registrar of Societies to register the said society under the society registration act 1860.

| S. N. | Name | Father's Name | Age | Address | Signature |
|-------|------------------------|---------------------|---------|---|---|
| 1 | Dr. P.L. Gupta | Sh. T.D. Gupta | 53 Yrs. | ICDEOL, HPU Shimla |  |
| 2 | Sh. Ajay Gupta | Sh. G.C. Gupta | 39 Yrs. | Gupta Watch Co., Arki |  |
| 3 | Sh. Akash Gupta | Sh. Prem Gupta | 23 Yrs. | V& P.O. Arki |  |
| 4 | Sh. Kuldeep Thakur | Sh. B.D. Thakur | 23 Yrs. | Village Kohari, P.O. Kandaghat Distt. Solan |  |
| 5 | Sh. Lalit Kaushal | Sh. R.P. Kaushal | 24 Yrs. | Sharda Shawls, Lower Bazar, Shimla |  |
| 6 | Smt. Anita | Late Sh. M.C. Sood | 32 Yrs. | V.&P.O., Arki |  |
| 7 | Sh. Kulbhushan | Sh. Hari Ram | 37 Yrs. | V. Taal P.O., Kunihar |  |
| 8 | Sh. Tulsi Dass | Late Sh. Jagan Nath | 75 Yrs. | V.&P.O., Arki |  |
| 9 | Sh. Wali Mohammad | Late Sh. Amir Ali | 60 Yrs. | V.&P.O. Arki |  |
| 10 | Dr. (Mrs.) Kusum Gupta | Sh. Gian Chand | 44 Yrs. | DIET, Shamlaghat, Distt. Shimla |  |
| 11 | Sh. D.K. Gupta | Sh. Hari Ram | 52 Yrs. | V.&P.O., Arki |  |
| 12 | Sh. Sushil Gupta | Sh. Nand Lal | 41 Yrs. | V.&P.O. Banjar |  |







Aims and Objectives :

The Society will strive to achieve the following objectives :

- ✚ To act as a charitable organization to achieve its objectives.
- ✚ To develop national and emotional integration among all the sections of the society by organising various educational programmes.
- ✚ To provide qualitative education to all sections of the society by way of opening educational and teacher training institutions for all stages of education.
- ✚ To have recognition from reputed school/universities for awarding junior/senior diplomas/degrees in education/computer and other vocational & technical courses.
- ✚ To receive grants/donations from general public/Govt. and foreign donors for the promotion of education.
- ✚ To provide stipend and scholarship to outstanding students from socially disadvantaged sections of the society, physically handicapped and women for their socio-economic development. To provide small loans to trainee for the purpose of self-employment.
- ✚ To provide educational opportunities to the disadvantaged sections of the society i.e. SC, ST, OBC and Economically Backward and Mobile Community.
- ✚ To provide special education for the disabled.
- ✚ To promote girls education in the area.
- ✚ To provide home for old age and destitute women.
- ✚ To provide free residential educational vocational based facilities to the orphans.
- ✚ To help and promote literacy programmes such as non-formal education, adult education, distance education and continuing education.
- ✚ To provide training to society members or any other person to work for the benefit of society's objectives.
- ✚ To organise sport and cultural programmes for promoting/developing talent among the youth.
- ✚ To help and promote ECCE programmes.
- ✚ To help and promote environmental education programmes.



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- ✚ To establish libraries and reading rooms.
- ✚ To develop educational innovations at all stages of education by organising research activities with special emphasis on action research.
- ✚ To develop individualised instructional materials.
- ✚ To organise Income Generating Programmes by way of conducting vocational need-based short-term courses to the farmers, unemployed youth, women etc.
- ✚ To help and co-ordinate with the Govt. departments and other NGOs for the promotion of National Welfare Programmes.
- ✚ To organise women welfare programmes for their talent development, awareness and empowerment.
- ✚ To organise various types of competitions and cultural programmes to enhance creativity.
- ✚ To establish free dispensaries and organise medical & nutritional programmes etc.
- ✚ To acquire by purchase or lease exchange hire or otherwise any moveable or immovable property of any kind and have privileges therein necessary for the better enjoyment thereof for the purpose of the association.
- ✚ To dispose of any property by sale, mortgage, lease, exchange or otherwise moveable or immovable for the association or for the purpose of association.
- ✚ To manage and develop the property of the association.
- ✚ To establish and promote branches of the association.
- ✚ To do all such and other things conducive to the attainment of the objectives of the society.



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Para I : Membership

There shall be the following types of the membership of the Association :

- i) Founder Members.
- ii) General Members.
- iii) Life Members.
- iv) Nominated Members.
- v) Patrons.

An application for general or life membership shall be made to the Secretary in the form prescribed and the Secretary shall accept the same and enroll the applicant as a member or life member if the applicant is eligible to be so enrolled under this Para. The Secretary may refer the application to the Executive Committee or President who will accept or reject the same in their discretion.

The acceptance or rejection of applicant shall be intimated to the applicant by the Secretary and ask the applicant if accepted to pay the prescribed membership fee and thereafter enter the name of the applicant in the register of members stating the date of entry into membership and date of first membership fee along with the proof of his/her enrollment as a member.

The following procedure of membership fee will be followed from the members :

- Every general member shall pay to the Accountant in the first month of every year a membership fee which shall be Rs. 100/- per annum.
- Any individual who pay a sum of Rs. 5,000/- to the association may be enrolled as a life member of the association.
- Any individual who gives a donation of Rs. 20,000/- or above may be designated by the Executive Committee as life fellow of the association.
- Any individual who gives a donation of Rs. 50,000 or above may be designated by the Executive Committee as a Corporate Patron of the Association.
- Any institution which pays a sum of Rs. 10,000/- per annum may be enrolled as institutional member of the association.
- Any member who may be nominated by the Executive Committee for seeking advice in the development of association will be designated as nominated members. The advisory committee may be formed out of these nominated members.



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Para II : Termination of Membership

The membership may be terminated at any time :

- a) If a member fails to pay the annual membership fee within three months from the date of demand, his/her membership shall automatically cease.
- b) The membership of any member whose activities affect the interest of the society or drug addicted may be terminated by the Executive Committee in an annual general meeting of the association by a majority vote and the reasons of termination of membership will be recorded in writing which shall be conveyed to the person concerned. The decision of the Executive Committee in this case shall be final.
- c) Any member may resign from his/her membership at any time on giving notice to that effect in writing to the Secretary/President of the Association.
- d) All categories of the members provided in the Para-I who shall do separate/individual work in accordance with the rules & regulations of the society shall cease to be a member after serving him/her one month notice.

Para III : Office Bearers of the Society

The following shall be the office bearers of the Association :

- 1) The President
- 2) The Vice-president
- 3) Secretary
- 4) Joint Secretary
- 5) Organizing Secretary
- 6) Treasurer



the President, The Vice-president, Secretary, Joint Secretary and Organizing Secretary will be elected at the annual general meeting of the association and shall hold office for a term of five years. They shall be eligible for re-election for a further time period of five years. The Treasurer shall be appointed by the Executive Committee and shall hold office for a term of five years.

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Para IV : Executive Committee

The management of the activities of the association shall be conducted by Executive Committee consisting of the office bearers namely as mentioned in Para-III.

Para V : Meetings of the Executive Committee

The following procedure will be followed for the meetings of the Executive Committee :

- The members of the Executive Committee shall hold their meeting at least once in every six months at the Head Office or any place decided by the President.
- In each meeting of the Committee the minutes of the previous meeting shall be read and passed, thereafter the agenda for the current meeting will be discussed and signed by the President as the case may be after ensuring from the members present that the minutes have been correctly recorded in the meeting register.
- 15 days notice shall be given to all members for attending meeting of the Executive Committee by the Secretary except emergency meeting for which 3 days notice shall be given.
- The quorum of meeting of the Executive Committee will be five members. In the absence of quorum the meeting may be postponed to any other date and at the postponed meeting three members will form the quorum.



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Para VI : Duties and Rights of the Executive Committee

The Executive Committee shall have the duties and rights as follows :

- To make bye-laws consistent with the provision of the Memorandum and Para's of the association for carrying out the purposes of the association and to amend or repeal such bye-laws from time-to-time as may be necessary. All such bye-laws, amendments if any, shall be placed before the next annual general meeting of the association.
- To appoint or dissolve from time-to-time Sub-committees, Advisory committee or Adhoc committee as the case may be.
- To invite the opinion of experts or advisors on specific matters.
- To appoint liaison members and/or representatives of the association on other bodies/institutions.
- To allocate various functions to the office bearers and other members of the Executive Committee.
- To decide applications for membership of the association.
- To raise and control funds for the association.
- To accept or reject donations offered to the association.
- To nominate members for the Advisory Committee.
- To form Selection Committee for the appointment of employees for carrying out the various activities of the association.
- To transact all other business of the association, initiate, maintain and sponsor all activities consistent with the aims and objectives of the association.



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Para VII : Termination of Membership of Executive Committee

If a member fails to attend the two consecutive meetings of the Committee without assigning any reasons for absence given in writing to the Secretary, his/her membership shall stand terminated and Executive Committee is empowered to appoint any other member to fill the vacancy so caused.

Para VIII : General Meetings

Annual General Meeting :

The annual general meeting of the Association shall be held at an interval of not less than 12 months or not more than 15 months at Arki. The information for the said general meeting will be given by the Secretary to all members at least one month before the date of meeting. Each member called for meeting will be given agenda of the meeting, the copy of the annual report of the association and a copy of the audited statement of the accounts of the association. The notice for attending the meeting may be given to the members either personally or by sending it by post through registered address.

During the annual general meeting the following business shall be transacted :

- To consider and adopt the Annual Report of the Association presented by the Secretary.
- To pass the accounts of the association of the preceding year this is audited by the auditors and to consider the budget estimates of the succeeding year.
- To pass the resolutions of the developmental programmes of the society.
- To amend or modify the rules of the society.
- To elect the members of the Executive Committee.



Special General Meeting :

A special general meeting of the association may be convened by the Secretary at the instance of the President of the Executive Committee on a written requisition. The provisions regarding notice etc. will be the same as that of annual general meeting. The notice should specify the exact nature of the business to be considered. No other matter shall be considered at such special general meeting.

Urgent General Meeting :

An urgent general meeting may be convened by the President/Secretary to consider any matters requiring urgent attention. The notice for the said meeting shall be issued at least two days prior to the date of meeting. Only specified agenda will be discussed in the meeting.

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Para IX : Procedure of General Meeting

The following procedure will be followed at each general meeting :

- The President/Vice-president shall preside every meeting of the general house. In the absence of President or Vice-president the members shall elect a Chairman from amongst members of the executive Committee present on that day.
- At every general meeting the minutes of the previous general meeting shall be passed and after that the agenda for the meeting will be discussed. The minutes of the meeting be recorded by the Secretary which shall be read only at the next general meeting. For an annual general meeting, special general meeting or urgent general meeting $\frac{1}{3}^{\text{rd}}$ of the members on the register of the membership of the association entitled to vote shall form a quorum. If within half an hour of the time appointed for the meeting the quorum is not present the meeting if called by the requisition of the members shall be dissolved.

Para X : General Miscellaneous

- ❖ Memorandum and Para's of the association may be altered, amended or added to at any general meeting or at a special general meeting conducted for the purpose by a resolution which should be passed by majority of $\frac{2}{3}^{\text{rd}}$ members present and entitled to vote.
- ❖ The minutes of the proceedings of all meetings shall be recorded by the Secretary/Joint Secretary and shall be read and signed by the President or Chairman as the case may be. And the records of the meetings will be kept by the Secretary.
- ❖ The Secretary of the Association will in conjunction with the President or with his/her approval signs all the documents of the association.
- ❖ The Para's mentioned in the memorandum of association shall take effect from the date of the registration of the society and shall continue in force until further action or decision thereon is taken under the present Para's which shall be done as early as possible. If any doubt or difficulty arises, the decision of the Executive Committee thereon shall be final and shall not be called into question in any manner or at any time hereafter.

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Para XI : Funds of the Association

All funds of the association shall be maintained in accordance with the memorandum of the association. All amounts belonging to and standing to the credit of the association if not required for current expenses or not earmarked for any special purpose by the Executive Committee shall be invested by the treasurer in accordance with the decision of the Executive Committee in securities authorized under section 20 of the Indian Trust Act-1882 (Act 2 of 1882).

All annual membership fee and all other donations and funds received from time-to-time shall at the first instance be properly deposited in the bank without any portion thereof being utilized before such deposit.

Para XII : Annual Accounts

- ❖ Financial year of the association shall be from April to March.
- ❖ Accounts audited by the auditor shall be published annually showing the receipts and disbursements as well as assets and liabilities of the Association. Such account shall be made up to 31st March of the year preceding the annual general meeting.

Para XIII : Auditing of Accounts

- ❖ Auditing of the accounts will be done by the person appointed by the President from the Executive Committee at the general meeting.
- ❖ The auditing will be done after every six months and the report should be submitted to the President within a period of 15 days of the auditing.

Para XIV : Dissolution of the Societies

The dissolution of the society may be decided at general meeting or at a special general meeting conducted for the purpose and should be passed by 2/3rd of the members present and entitled to vote and voting personally of the meeting and after clearing all the liabilities the society may be dissolved but the decision of the President will be final in such matter.



PRESIDENT



VICE-PRESIDENT



SECRETARY